



# INTERNATIONAL CO-PRODUCTION FUND (ICOF) FINAL VERIFICATION CHECKLIST

CHECK	DOCUMENT
<input type="checkbox"/>	Completed ICOF Provisional Application Form
<input type="checkbox"/>	If applicable, updated documents submitted from the Provisional application: <ul style="list-style-type: none"> <li>• Co-production agreement between the applicant and the foreign company (bilateral or multi-party) showing the partners announced in the financing plan and presenting the respective contributions as well as expected revenue streams</li> <li>• English a copy of the latest script</li> </ul>
<input type="checkbox"/>	Final production schedule AND the final travel spreadsheet
<input type="checkbox"/>	Shooting bible AND/OR the daily production reports
<input type="checkbox"/>	Copies of all filming permits secured from the Local Government Units (LGUs)
<input type="checkbox"/>	List of the full personnel, cast and crew with nationalities detailing the ones under a Filipino contract
<input type="checkbox"/>	All official receipts and invoices corresponding to the QPPE declared (see <a href="#">QPPE Guidelines and Supporting Documents</a> )
<input type="checkbox"/>	Certification of True Copy (see template) signed by the applicant company and notarized
<input type="checkbox"/>	All existing communication materials (poster(s), flyer(s), press release kit, etc.)
<input type="checkbox"/>	Worldwide distribution plan (theatrical release, broadcast, VOD platform, etc.) Evidence of an international sales agent/distributor attached to the project
If applicable	
<input type="checkbox"/>	Contract(s) for distribution, theatrical release/broadcast/ VOD platform in the Philippines and abroad
<input type="checkbox"/>	Agreement letters with film festivals

## FDCP National Registry

The National Registry is a program under the Film Development Council of the Philippines (FDCP) that maintains a database of all active film, television, and press workers, audiovisual companies, organizations, and film festivals in the Philippines.

All applicants of FLIP must be duly registered under the NR. Specifically for FLIP, in addition to the applicant production company, if the director of the project is Filipino, he/she must be registered under FDCP NRW. Please see link to sign-up: <https://nationalregistry.fdcph.ph/registry-groups/nraw>.

The list of the Filipino line production/ post-production services company/ animation studio accredited by the FDCP NR may be viewed at <https://nationalregistry.fdcph.ph/database>.